

# 3<sup>RD</sup> WOODTHORPE (ST. MARKS) SCOUT GROUP

## HOW IT WORKS: WAITING LISTS & SECTION TRANSFERS

### Introduction

This document provides a short description of how section waiting lists and transfers operate within the 3<sup>rd</sup> Woodthorpe Scout Group; it provides contact names and email addresses for further information if required.

### The Beavers' Colonies' Waiting List

Our Beavers' Waiting List is maintained by Joan Hodges ([joan \(at\) 3Wscouts.org.uk](mailto:joan(at)3Wscouts.org.uk)), so contact Joan if you want a young person's name added to the list. You will be asked to supply the young person's name, date of birth, a contact telephone number and whether you wish to be considered for the Wednesday and / or Friday colony. When places become available in our Colonies we make offers depending upon (a) the age of the young person and (b) how long that person has been on the waiting list. We take youngsters from the age of six into beavers.

### Beavers Transferring to Cubs

Beavers normally transfer to cubs at the end of the term in which they have their eighth birthday; your section leaders will provide further information about the transfer process.

We are unable to guarantee that beavers will be able to transfer to cubs because, as an entirely voluntary organisation, the number of places available in cubs is dependent on the willingness of adults to act as leaders in our sections. If there are insufficient places available in cubs, then the group operates a **Section Transfer Committee** (STC) to determine those beavers who will be offered places in the cub packs, based upon the half-days of contribution provided by parents / carers. Priority is determined by the Contribution Activity Ratio (CAR) which is the number of half-day's contribution provided to the Group divided by the number of terms for which the parents / carers have had children in the Group. Various secondary criteria are used when the CAR is equal between two or more beavers. The STC uses an anonymous list indicating the CAR; it does not have details of the names or any personal information about the young people. We are able to provide contact details in other Scout Groups if we are unable to offer a place in one of our own cub packs.

Those who are offered places will be asked if they have preference between the Monday and Friday packs. If there are too few places available for a particular evening then preference is given (a) to those who already have a sibling in a particular pack and then (b) to the children of those adults with the highest CAR.

### The Cub Packs' Waiting List

The Cubs' Waiting List is maintained by Vicky Wright ([Vicky.wright.vw \(at\) gmail.com](mailto:Vicky.wright.vw(at)gmail.com)), so contact Vicky if you want a young person's name added to the list. You will be asked to supply the young person's name, date of birth, a contact telephone number and whether you wish to be considered for the Monday and / or the Friday pack. We cannot guarantee a place in our Cub Packs as priority is given to our own beaver scouts when they reach cub scout age.

### Cubs Transferring to Scouts

Cubs normally transfer to scouts at the end of the term after reaching the age of ten and a half years; your section leaders will provide further information about the transfer process.

We are unable to guarantee that cubs will be able to transfer to scouts because, as an entirely voluntary organisation, the number of places available in scouts is dependent on the willingness of adults to act as leaders in our sections. If there are insufficient places available in scouts, then the group operates a **Section Transfer Committee** (STC) to

determine those cubs who will be offered places in the scout troop, based upon the half-days of contribution provided by parents / carers. Priority is determined by the Contribution Activity Ratio (CAR) which is the number of half-day's contribution provided to the Group divided by the number of terms for which the parents / carers have had children in the Group. Various subsidiary criteria are used when the CAR is equal between two or more cubs. The STC uses an anonymous list indicating the CAR; it does not have details of the names or any personal information about the young people. We are able to provide contact details in other Scout Groups if we are unable to offer a place in one of our own scout troop.

If we are operating more than one troop, then those who are offered places will be asked if they have preference between the troops. If there are too few places available for a particular evening then preference is given (a) to those who already have a sibling in a particular troop and then (b) to the children of those adults with the highest CAR.

### **The Scout Troops' Waiting List**

Our Scout Troop waiting list is maintained by Ron Hodges ([gsl \(at\) 3Wscouts.org.uk](mailto:gsl@3Wscouts.org.uk)) so contact him if you want a young person's name added to the list. You will be asked to supply the young person's name, date of birth, a contact telephone number and whether you wish to be considered for the Tuesday and / or the Wednesday troop. We cannot guarantee a place in our Scout Troops as priority is given to our own cub scouts when they reach Scout age.

### **Scouts Transferring to Explorers**

Scouts normally transfer to an Explorer Scout Unit at the end of the term after reaching the age of fourteen years. We hope that our scouts will transfer to the Peppers Explorer Unit, which is based at Pepperpots, but they may join any Explorer Scout Unit in the District. Contact Rob Powley (email to [peppers \(at\) 3Wscouts.org.uk](mailto:peppers@3Wscouts.org.uk)) for information about joining the Peppers Explorer Scout Unit.

### **Contributing Time to the Group**

When a young person joins any section in the 3<sup>rd</sup> Woodthorpe Scout Group a copy of our 'Welcome Pack' is given to his / her parents or carers. This explains how the Group functions and gives examples of the ways in which time can be contributed. It states the expectation that parents / carers will contribute a minimum of three half days of time each year towards the running of the Group. There are various ways in which time can be given including (1) maintaining our grounds and building at Pepperpots; (2) organising or helping at group social & fund-raising events; (3) Joining the Parents' Committee to become a trustee and manage an activity for the Group; (4) becoming a regular helper for a particular section; (5) becoming a leader in one of the sections.

There are a few activities which do not count towards your time contribution records. These are (a) attending an event just to watch or look after your own child; (b) taking part as required by your section's parent rota; (c) 3W committee members attending meetings of that committee; (d) leaders and helpers attending 3W leaders' meetings.

### **Records of Time Contributions**

Records are maintained by the Group Scout Leader on behalf of the Committee, so contact [gsl \(at\) 3Wscouts.org.uk](mailto:gsl@3Wscouts.org.uk) if you wish to know the details that we have of your own time contributions.

### **Welcome Packs and other information**

If you would like to receive a copy of the Group's Welcome Pack or need any further information then please contact your section leader or Ron Hodges (Group Leader) – email [gsl \(at\) 3Wscouts.org.uk](mailto:gsl@3Wscouts.org.uk).